



**COMMITMENT
to
EXCELLENCE:
Success through Teamwork**

The Chesapeake Public School System is an equal educational opportunity school system. The School Board of the City of Chesapeake also adheres to the principles of equal opportunity in employment and, therefore, prohibits discrimination in terms and conditions of employment on the basis of race, sex, national origin, color, religion, age, or disability.

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GREAT BRIDGE HIGH SCHOOL

In 1906, Norfolk County constructed a four-room building in Great Bridge, which housed both elementary and secondary students. A two-story frame building was added to the school in 1912, and the first class graduated in 1913. As enrollment increased, a three-story brick building was completed in 1924. With the exception of the frame building, all of these structures remain at the corner of Mt. Pleasant Road and Battlefield Boulevard.

The consolidation of Hickory High School with Great Bridge High School in 1946 almost doubled the enrollment of the school. Several classes were taught at Hickory with students being bused between the two schools until an addition was completed in 1948.

The high school was separated from the elementary school in 1954 when it moved to a new modern building. The building served grades 8-12 and is presently the site of Great Bridge Middle School. In 1963, Great Bridge High School became part of the newly formed Chesapeake Public School System, which resulted from the merger of Norfolk County and South Norfolk to form the City of Chesapeake.

Changes in attendance zones, the conversion of Crestwood High School to a junior high, and growth in the area made the 1954 building inadequate for grades 10-12. In the autumn of 1983, Great Bridge High School opened its doors at the current location, 301 West Hanbury Road. The new building was air conditioned and featured up-to-date laboratories. An additional 17 classrooms were added to the school in the fall of 1989.

In 1996, fifty years after the consolidation of the two schools, students again attended separate Great Bridge and Hickory High School campuses. As the population of the area continued to grow, another addition, housing 22 classrooms, opened in the fall of 1997.

In 2007, the Great Bridge zoning map was redrawn again with the completion of Grassfield High School.

With rich history and great sense of tradition and pride, Great Bridge High School continues its excellence. The school and its community have enjoyed a close working relationship over the years making Great Bridge High School one of the finest secondary schools in the nation.

Great Bridge High School Principals:

1921-1924: R.J. Johnson

1924-1946: J. H. Kelly Jr.

1946-1948: W. E. Campbell

1948-1951: M. E. Alford

1951-1966: D. C. Eley

1966-1968: T. C. Dalton

1968-1991: Harry B. Blevins

1991-1997: Bob Robinson

1997-2000: Bobby Glisson

2000-2005: Carolyn F. Bernard

2005-2007: Clifton Randolph

2007-2010: Janet M. Andrejco

2010-2014: Sheli Porter

2014-Present: Jeffrey S. Johnson

ADMINISTRATION

Jeffrey Johnson..... Principal
Nate BrownAssistant Principal (H-O)
Elizabeth HaskinsAssistant Principal (A-G)
Bryan CarterAssistant Principal (P-Z)
Donna WeingandAssistant Principal
for Instruction

COUNSELING

Kelly Lenhart..... Director
Karen Simmons Counselor A-Co
Melissa Suter Counselor Cp-Ha
Pierre Durant Counselor Hb-Ma
Kim Nieter Counselor Mb-Q
Dana Brookover..... Counselor R-S
Paige Brown Counselor T-Z
Vocational/Career
Rachel Echternach..... SOL Clerk
Gerri Reed Counseling Secretary

OFFICE STAFF

Terry Gilliam Lead Secretary
Victoria Hammond Secretary
Tammy Dearing Bookkeeper
Betty Seyler Account Clerk/Secretary
Gina Clark..... Attendance Clerk

MEDIA CENTER STAFF

Nan Gallagher..... Media Specialist

Joy Julian Media Specialist

Karla Brown Media Secretary

STUDENT ACTIVITIES/ATHLETICS

Greg Jennings..... Athletic Director

Melissa Bailey SCA/Student Activities

CLINIC

Kelly Ryno..... Nurse

Charlene Matthews Clinic Assistant

SECURITY

William Warren..... School Resource Officer

John Clark..... Security Monitor

Cynthia Kretchmer Security Monitor

Ricardo Phillips Security Monitor

DeVel Wilson Security Monitor

PTSA OFFICERS

Chris Lee President

Tina Pullen..... Vice President

Hope Brown Secretary

Sue Kassel Treasurer

BELL SCHEDULE:

Homeroom and Block 1	8:40 – 10:15
Block 2	10:20– 11:50
Block 3	11:55– 2:00
LUNCH SCHEDULE	1 st Lunch: 11:50-12:20 2 nd Lunch: 12:40-1:10 3 rd Lunch: 1:30-2:00
Block 4	2:05 – 3:38

ATTENDANCE: Students are expected to be in class and on time every day. Students must attend each class for at least 60 minutes to be considered present for that class. Chesapeake Public Schools' policy states that unless extenuating circumstances are established, a student shall not be granted credit for a course if absences from a class total more than 9 unexcused or excused absences for a one (1) credit course, more than eighteen (18) absences for a two (2) credit course, or more than nine (9) absences for an A/B class.

The parent or guardian shall give an excuse for any absence in writing, stating the cause of the absence. Students are required to bring the note to their homeroom teacher within three days. The note should contain:

- 1) Student's legal name
- 2) Date(s) of absence(s)
- 3) Parent or guardian's signature
- 4) Homeroom number
- 5) Telephone number
- 6) Specific reason for absence.

GBH will send documentation home at 5 and 7 absences regarding attendance policies. The Code of Virginia requires that schools follow certain procedures to address vi-

ulations of the truancy and compulsory attendance laws. A student who has accumulated seven unexcused absences within the school year will be referred to Truancy Court through the Office of Student Services.

A student must attend school at least two (2) classes if he/she plans to participate in any school-related activity after school, or on the weekend, if the day in question is a Friday. If absent for part of the day, the student must have a note that meets the requirements of School Board Policy. Additionally, students **must sign-in and sign-out** in the attendance office when leaving school early or when entering school late. A parent who wishes to sign-out his/her student will be required to show a picture ID.

Students are encouraged to make up time missed from classes. Great Bridge High School offers an opportunity to make up this time via our Time Recovery Program.

- **TIME RECOVERY PROGRAM:** Students with ten (10) through thirteen (13) absences in a class may go to the Time Recovery to make up four (4) absences, which will bring the total absences back to the allowable nine (9) days. Students with fourteen (14) or more absences will not only need to attend Time Recovery but must also complete an application for consideration of extenuating circumstances. Time Recovery will be available Tuesdays, Thursdays and designated Saturdays beginning in December 2016. The Attendance Review Committee will begin deliberations in mid December for fall term courses and mid May for spring term/year long courses.

Guidelines for Attending Time Recovery

1. Time Recovery sessions are held AFTER SCHOOL on Tuesdays and Thursdays from 3:45 p.m. to 5:15 p.m. Student will not be admitted after 3:45 p.m., nor will a student be permitted to leave prior to 5:15 p.m., without losing credit for the session.
2. Saturday sessions will be offered each semester and will run from 9:00 a.m. to 12:00 p.m. Students may

earn two sessions of Time Recovery on each of these Saturdays.

3. A student who wishes to attend a time recovery session must pick up a pass from his/ her teacher in order to make up a day for a particular class. The teacher will indicate on the pass as to whether or not an assignment was given, and it will be the responsibility of that student to return the assignment to their teacher in order to receive the appropriate grade.
 4. Students who do not bring schoolwork or something to keep busy to the session will be asked to leave the session and will not receive credit for the session. Students may study, read, work on homework, or work on other assignments.
 5. Students who do not work for the entire session on schoolwork will be asked to leave the session and will not receive credit for the session.
 6. **No misbehavior of any type will be tolerated within the session.** Students will not be permitted to sleep, socialize, listen to music, or use cell phones during the session.
 7. The time recovery program is a voluntary program; therefore it is the students' and parents' responsibility to provide transportation at the conclusion of each session.
- **DATES FOR TIME RECOVERY (2016-2017)**
 - FIRST SEMESTER**
 - DECEMBER – 1, 6, 8, 13, 15
 - JANUARY – 3, 5, 10, 12, 17
 - Saturdays: 12/17, 1/7, 1/14
 - SECOND SEMESTER**
 - MAY – 2, 4, 9, 11, 16, 18, 23, 25, 30
 - JUNE -- 1
 - Saturdays: 5/13, 5/20, 6/3
 - **EXTENUATING CIRCUMSTANCES:** A student shall not be granted credit for a course if absences from class total more than nine (9) class periods per term unless extenuating circumstances are established. The Attend-

ance Review Committee shall be the judge of extenuating circumstances following the student's application for consideration.

- A student application for consideration form must be obtained from the counseling department.
- Students are responsible for securing all official written documentation such as doctor's notes, court appearances, etc. Notes from parents should be documented within the two-day period following each absence.
- Students requesting extenuating circumstances must attend the Time Recovery Center the maximum four (4) make-up days per class.

BUS TRANSPORTATION: To ensure safe transportation to and from school, bus transportation is available to students residing in designated transportation zones. Riding the school bus is a privilege, and proper behavior and conduct are expected at all times. A student's privilege to ride the bus will be revoked as a result of improper behavior. Students riding a bus to school must also ride the same bus home. Parents and guardians are encouraged to read the *Regulations for Pupils Riding School Buses* pamphlet. Requests for bus changes will not be approved except in emergency situations. If an emergency arises, parents and guardians need to fill out the *Alternate Bus Permission Form* located on the Pupil Transportation section of the Chesapeake Public School website. The note should be given to the attendance office upon the student's arrival to school.

Students who create disciplinary problems on the bus, posing a hazard to themselves, their fellow students, the bus driver, or the monitoring public, will have their bus riding privileges suspended.

BYOD (Bring Your Own Device): Privately owned electronic devices are to be used only for supporting the educational objectives of Great Bridge High School and are not to

be used for other purposes unrelated to curricular goals. Green Zones and Red Zones have been established to help students recognize when device use is allowed.

- **GREEN ZONES:** (May use devices)
 - √ Commons
 - √ Hallways during Bell Changes
 - √ Teacher Permission in classroom, computer lab, or library.
- **RED ZONES:** (Device use prohibited)
 - X Restrooms
 - X Hallways during Instructional Time
 - X Gymnasium 8:40 am—3:38 pm
 - X ANY testing environment

CONSEQUENCES FOR BYOD VIOLATIONS

OFFENSE	CONSEQUENCE
First	Confiscation and Parent Contact
Second	Confiscation and Parent Pickup
Third	Confiscation, 1 Day ISS, Parent Pickup
Fourth or more	Confiscation, 1 Day OSS, Parent Pickup

CARE OF BUILDING: Students should display pride in their school campus and building. Students are not to mark or mar furniture, equipment, or windows. They are not to place their feet on walls, and they are not to damage or destroy school property. They are to keep the classrooms and halls free of paper, food, and drink. All posting of bulletins and signs for any activity must have the prior approval of the administration.

CHANGING AND DROPPING COURSES: Students are expected to follow the schedule of courses for which they register. However, circumstances may arise which are valid reasons for changing a schedule or for dropping a course. These adjustments will be made only when in judg-

ment of the principal. A student ***may not request to drop a course and add a new course after the first 5 days of the semester.*** If a student requests to drop a course after this official drop/add period, the student will receive an “E” as a final grade for the course dropped unless extenuating circumstances are established. The principal shall be the judge of extenuating circumstances.

CLINIC: The clinic is located next to the Counseling Office. Except in cases of extreme emergency, a student must have a signed pass to be admitted into the clinic. The clinic is for first aid and dispensing of prescribed medication only. ***Students are not permitted to bring their medication (prescription and over-the-counter) to school.***

The parent, guardian, or another adult designated by the parent will be responsible for delivering the medication to the nurse in a container properly labeled by the pharmacy or physician. The school staff, including the school nurse, is prohibited by School Board Policy from giving any other medicine (including aspirin) to students. A physician’s written order and parent/guardian authorization is required for the school nurse to dispense and prescribed medication to a student.

If a student drives to school and becomes ill, the parent or guardian must give permission for the student to drive home or make arrangements for transportation. It is imperative that the nurse has on file emergency contact phone numbers for each student.

COMPUTERS AND COMPUTER LABS: Great Bridge High School has three computer labs for general use as well as several specialty labs and technology carts that students will use during their tenure at the school. Students must abide by the Chesapeake Public Schools Acceptable Use Policy (AUP) at all times. School computers and printers are limited to school-related projects only. Students are not allowed in the computer labs without teacher supervision.

The internet is a research tool and students must only use it for school related research. Surfing the net and playing games are strictly prohibited. Any student found on sites unrelated to school research will have his/her internet privileges revoked.

Vandalism (including unauthorized accessing of the school network), the use or installation of unauthorized software (including software stored exclusively on removable media) or the use of network accounts that belong to other people will result in disciplinary action and possible legal consequences.

It is imperative that students treat this equipment with care and respect.

- Students are not to unplug mice or keyboards for any reason.
- Students are NEVER to share their password with another student.
- Students should refrain from touching the monitors.
- Food and drink are never permitted in the computer lab. Students with medical conditions requiring them to eat or drink must do so away from the computers.
- Students should wash their hands before and after using the computers to help prevent the spread of germs.
- Students will be responsible for the cost of repair or replacement for misused equipment.

COUNSELING SERVICES: Students are encouraged to use the services of the counseling department for scheduling, personal problems, testing, interpreting test results, conducting conferences, and providing information about occupational choices, college admission, and scholarships. To schedule a conference with a teacher and/or counselor, please email or call your student's counselor at 482.4450.

Students are assigned to counselors in alpha order according to last names. ***Students who would like to see their counselor must sign up in the counseling office.*** Students may stop by between classes, before or after school, or during lunch to sign up. During class time, the

student must have a pass signed by his/her classroom teacher or an administrator to enter the counseling office. Students are requested to sign-in at the secretary's desk when they enter and to sign-out when they leave. Failure to follow procedure will result in disciplinary action.

The *Vocational/Career Counselor* is available to answer questions concerning Tech/Preparation, careers, and the Center for Science and Technology.

If a student finds himself/herself involved in a confrontational situation with another student, he/she should seek the assistance of a staff member or the mediation or conflict resolution services of the counseling department.

DANCES: School dances are open to Great Bridge High School students without financial obligations. Dances offered for students in grades 9-12 will have an age limit for guests. Guests may not be below the 9th grade and persons 21 years of age or older will not be permitted without the principal's approval. All guests must be pre-approved by the designated administrator and must show a picture ID at the door. All discipline policies and rules are enforced at dances.

DELIVERIES: If a parent or guardian needs to deliver an item to a student, the parent or guardian may drop that item off at the security desk. Outside deliveries of any kind for students are prohibited, including food, flowers, balloons, etc.

DISCIPLINE: Chesapeake Public Schools' policy is in effect from the time a student leaves his/her door at home, arrives at school, and returns to his/her home. This is a **door-to-door** policy. The administration and faculty at Great Bridge High School will make every effort to ensure that an atmosphere necessary for learning is maintained. Our goal is to enlist the aid of parents and guardians in preventing behavioral problems before they have a chance to become issues at school. A thorough review of GBHS ex-

pectations for student behavior by the parents/guardians with the students may help alleviate many potential problems.

Presented below is a partial list of issues for both parents/guardians and students to review. The administration reserves the right to make decisions based on situations in addition to those described below.

- Bullying
- Computer lab violations
- Cutting class
- Damaging/destroying property
- Distribution of drugs/alcohol
- Fighting
- Forgery
- Gambling
- Honor code violation
- Inappropriate displays of affection
- Inappropriate dress
- In hallway without valid hall pass
- Instigating a verbal or physical confrontation
- Leaving school property
- Loitering with or without a valid hall pass
- Playing dice/cards
- Possession of food/drink in unauthorized areas
- Possession of drug paraphernalia
- Possession of weapons/dangerous objects
- Possession of illegal drugs/alcohol
- Possession of lighters and matches
- Possession of tobacco products
- Presence in an authorized area
- Profanity
- Rude or disrespectful behavior
- Smoking
- Stealing
- Tardy to class
- Threats made to faculty and staff or students
- Unexcused absences
- Under the influence of drugs/alcohol

Any of these behaviors may result in suspension, alternative placement, and/or recommendation for expulsion. A recommendation for expulsion may be made to the Office of Pupil Discipline for any of the following offenses: Drugs/Alcohol, Weapons, and Acts of Violence. Law enforcement officials will be notified when necessary.

Great Bridge High School is equipped with surveillance cameras, metal detectors, security monitors, and a School Resource Officer. The school works closely with the Chesapeake Police and Fire Departments to conduct drills to ensure a safe and secure environment.

Teachers are the primary disciplinarians in any school. Parents/guardians should work with teachers in order to help students overcome behavioral problems. Teachers are expected to make every effort to contact parents/guardians concerning behavioral problems. The counseling department is available to help with parent, teacher, student conferences before the problems reach the administration.

- **IN-SCHOOL SUSPENSION (ISS):** In-School suspensions are not counted as absences from school. Students serving ISS are counted present and are allowed to make up any work missed. Students should pick up work from teachers prior to reporting to ISS. Students must report to ISS before the tardy bell rings. Students will eat lunch in ISS. *NOTE: Students who do not adhere to the policies and regulations of the ISS program or refuse to serve an assigned ISS are subject to out-of-school suspension (OSS).*
- **OUT-OF-SCHOOL SUSPENSION (OSS):** OSS may be imposed for serious and/or repeated infractions of school rules or other behaviors. Parent contact will be attempted and the student will be issued a suspension letter. A copy of the suspension letter will be mailed home to the parent or guardian. *NOTE: During the suspension period, the student may not be on the property of Great Bridge High School, at designated bus*

stops, or on any property belonging to Chesapeake Public Schools without prior authorization. Students returning from OSS will be permitted to make up all classwork. It will be the responsibility of the student to confer with all teachers regarding missed work.

- **OUT-OF-SCHOOL SUSPENSION WITH REQUEST FOR SCHOOL HEARING WITH PRINCIPAL:** Serious or repeated incidents may result in the student being issued an out-of-school suspension and a required parent and student hearing with the principal. The purpose of the hearing is to review all charges concerning the incident and allow the student an opportunity to explain his/her involvement. The parent or guardian will also be given the opportunity to provide additional information. The hearing may result in the recommendation for expulsion from school for the student.
- For additional information concerning student discipline, please consult the ***Student Conduct Policy Guidelines for Parents and Students 2016-2017*** .

DRESS AND STUDENT APPEARANCE: Students will be expected to keep themselves modestly and neatly dressed. Below is a general list of prohibited items to assist parents or guardians and students in determining appropriate dress. The administration reserves the right to make decisions based on situations other than those listed below.

- Pants must be worn at waist. No under garments or clothing worn under pants should show .
- Head coverings, including hats, headbands, du-rags, or sunglasses
- Bandanas
- Halter tops (no midriffs showing or low necklines).
- Tank tops with straps less than a three finger width.
- Short shorts or skirts (shorts & skirts should have at least a (3) three-inch inseam).
- Sheer clothing allowing undergarments to be visible.

- Clothing or jewelry with symbols, slogans, or pictures depicting gangs, tobacco, violence, alcohol, weapons, drugs, or sexual statements.
- Wallet chains, large-linked chains, or items with protruding metal spikes.

Any student whose appearance is distracting to other students, or in any way disruptive to the learning environment, will be removed from classes. *Every effort will be made to contact the parent or guardian to bring appropriate clothing.* Students will be given an opportunity to change into school shorts and/or shirt. Refusal to change will result in further disciplinary action, including but not limited to being placed in the in-school suspension room for the remainder of the day. Continued and repeated dress code violations may result in, but are not limited to, out-of-school suspension.

EARLY DISMISSAL: Any student leaving school property prior to his/her regularly scheduled dismissal time must submit a parental note directly to the attendance office upon arrival to school. The note should include student's legal name, date(s) of dismissal, specific reason for dismissal, parent/guardian's name and signature, homeroom number, telephone number where a parent/guardian can be reached for verification, and time of dismissal. The attendance clerk will issue the early dismissal notice. **NOTE: Students must sign out in the attendance office prior to leaving school.** If a last minute emergency arises, parent/guardians need to come into the attendance office and sign the student out. The attendance clerk will call the student out of class to leave. Students and Parent/Guardians should refrain from communicating with students via electronic device. Students using personal devices, even to contact a parent or guardian, may result in disciplinary action. Students who return from an early dismissal the same day must be readmitted through the attendance office.

Students whose schedules allow for early departure are required to leave school promptly and are not to return to school property until after 3:38 p.m.

EMERGENCY CLOSING: On occasion, school may be closed. In these cases, the Superintendent of Schools will announce the closing of schools. Parents and school employees are notified by the CPS Parent Alert System. Please check the official school calendar for the reassignment of make up days.

GRADING SYSTEM: The grading system used is the 4.0 alphabetical system with the quality of points and numerical equivalents distributed as follows:

Numeric	Letter	Numeric	Letter
93—100	A	73—76	C
90—92	A-	70—72	C-
87—89	B+	67—69	D+
83—86	B	64—66	D
80—82	B-	Below 64	E
77—79	C+		

GYM SUITS: Students are expected to dress out each day for gym. Gym suits may be purchased from the student's physical education teacher. Students are encouraged to put their names on their gym suits.

HALL PASSES: During class time, all students **MUST** have a signed hall pass when out of the classroom for any reason. A hall pass must be presented if questioned by any staff member, **NO EXCEPTIONS!** Any student in the hall without a signed hall pass or out of their designated zone will be subject to disciplinary action including suspension.

HARASSMENT: It is a violation of School Board regulations for students or school personnel to harass students or school personnel sexually, or based on race, national origin, age, disability, or religion. Further, it is a violation for school personnel to tolerate such harassment by students, school personnel, or third parties participating in, observing or otherwise engaged in school-sponsored activities.

Any student who has been subject to harassment of any kind should report the alleged act immediately to his or her teacher, counselor, principal or assistant principal.

HOMEBOUND INSTRUCTION: A student is eligible for homebound instruction for medical reasons if he/she is unable to attend regular school for an extended period of time. Each case must be evaluated individually before a decision is made to permit homebound instruction. To initiate a process, the necessary form may be picked up in the school nurse's office. Once approved, the counseling department will assist the student by arranging for the instruction.

HONOR CODE PLEDGE:

"On my honor, I pledge that this work is completely from my own effort and to the best of my knowledge the work of each student around me is entirely his/her own." The honor code applies to all assignments.

HONOR CODE VIOLATIONS: Great Bridge High School encourages students to demonstrate the highest standards of personal honesty and integrity in their academic work, in their interpersonal relationships with other members of the school community, and in their participation in all school activities. Any form of dishonesty, plagiarism, or cheating violates the Great Bridge High School Honor Code. Any student or teacher who believes a violation has occurred will report the incident to the Assistant Principal for Instruction.

LIBRARY: The library is open daily from 8:15 a.m. until 3:45 p.m. Books are checked out at the desk by the librari-

an or library clerk for a period of four (4) weeks and may be renewed. A five (5) cents/day charge is applied to overdue books. Reserved books may be checked out for a shorter time. Magazines, encyclopedias, almanacs, and reference books may not be taken out of the library unless they are marked for circulation. Book bags, gym bags, and large purses are to be placed in the designated area. Food and drinks are not allowed in the library. Students entering the library must have a signed pass. Permission must be granted from the librarian to leave the library.

LOST AND FOUND: Found articles/items may be turned in to security.

MAKE-UP WORK POLICY: Students will be permitted to make up work because of absences, including in-school and/or out-of-school suspensions. It is the responsibility of the student to contact the teacher regarding work missed. In the case of an intentional absence (e.g., skipping class or school), a student shall not be permitted to make up work for credit and will receive a zero for any work assigned on the day/bell of the absence. Please contact the assigned counselor to request missing assignments in advance for an extended absence.

PARENT-TEACHER-STUDENT ASSOCIATION: The Great Bridge High School PTSA is an organization open to parents, students, teachers, school personnel, and other people in the school and community. The PTSA provides volunteers for many areas of the school. The funds, which are raised through membership, help provide scholarships, supplies for our school, and our After Prom event. We encourage parents, teachers, students, and interested community members to participate in the partnership by offering to serve on the PTSA board or any of the active committees. By joining, students are eligible to apply for one of the several PTSA scholarships as seniors.

PARKING: Juniors and seniors may apply for permission to drive to school and park in the student parking area. Freshmen and Sophomores **are not permitted** to drive to Great Bridge High School. Parking on campus is a privilege. Applications are available in the main office and online. Students are not to use the visitor parking lot for any reason. Great Bridge High School assumes no responsibility for the care or protection of any vehicle or its contents at any time.

Vehicles parked on Great Bridge High School property are subject to random searches by the canine units of the Chesapeake Police Department and/or Virginia State Police. At the administrator's discretion, parking privileges may be revoked for failure to comply with parking regulations.

REPEATING COURSES: Courses which are repeated for a higher grade will only count once for graduation requirements. If a course was passed and repeated for a higher grade, the lower grade will remain on the historical record, but the higher grade is used to calculate the GPA. If a course was failed ("E") and repeated for a higher grade, the "E" will remain on the historical record. Both the "E" and the new passing grade will be used to calculate the GPA. If a student fails the same class more than once, only one "E" will be used when calculating the GPA.

REPORT CARDS: Report cards will be issued approximately one (1) week after the end of each grading period. Report cards will be issued four (4) times during each semester. Specific dates will be announced. Parents and students will have access to the Synergy Parent Portal and Student Portal to review and monitor a student's grades and attendance.

SEARCH AND SEIZURE: The school administration will at all times protect students' rights to be free from unreasonable searches. Search of a student or personal possession

shall be conducted only if there is reasonable cause to believe that the student possesses an item which violates the law, school polices, or regulations.

SELLING OF PRODUCTS BY CLUBS: Individuals are not permitted to sell products on school premises during the school day on their own behalf or for a non-Great Bridge High School event or organization. All students who sell products may do so on behalf of a Great Bridge High School event or organization. No candy sales are permitted during the school day.

SENIOR PRIVILEGES: Seniors are given permission to eat lunch in the courtyard. Seniors will also have the opportunity to purchase discounted tickets for home sporting events.

STUDENT CLASS DUES: Students are required to pay dues each year they attend Great Bridge High School in order to plan class functions such as the Junior Ring Dance, the Senior Prom, and Commencement Exercises. Students who skip a grade pay dues only to those classes of which they have been members.

STUDENT DINING AREA: Students will have thirty (30) minutes to eat lunch. Students will need to know their student identification number if they wish to obtain food from our school cafeteria. Students are not to share their number with any other students. Food Services Applications for free and reduced lunch (breakfast and lunch) must be updated each year. Applications are mailed home to parents during the summer to be filled out for the upcoming school year. A ten (10) day grace period is given to students who received these services during the previous school year. Students are expected to leave the student dining area free of trash. ***No guest will be allowed to visit/eat with students in the cafeteria during lunch time.***

STUDENT RECORDS: Each student has a cumulative folder which will include a record of achievement, attendance, discipline, health information, standardized tests results, and a personal data sheet. This folder is updated continuously to reflect the student's growth and development. It is Chesapeake Public Schools policy to maintain the confidentiality of student records. Information contained in these records will not be disclosed without written parental consent, except as provided by law.

STUDY HALL: Great Bridge High School provides study hall for all students Tuesday through Thursday from 3:45 p.m. to 4:30 p.m. Study hall is an environment where students can study and complete academic assignments. Bus transportation home is provided.

TARDIES: A student who arrives late to class without a valid excuse is considered tardy. Arriving late means not being in the classroom and seated when the tardy bell rings. Students who arrive late to class will not be admitted without a pass.

Each student's tardy record will be purged at the end of each nine (9) weeks. Tardies are cumulative throughout the school day. Unexcused tardies will result in the following disciplinary action:

TARDY	CONSEQUENCE
First	Verbal warning
Second	Verbal warning
Third	Parent Contact (PAS)
Fourth	(1) one day of ISS
Fifth	(1) one day of ISS
Sixth & Above	(1) days of OSS

TELEPHONE USE: A student who needs to make a telephone call during the school day should see the main office staff.

TEXTBOOKS: Textbooks are issued to students free of charge. It is the responsibility of the students to take care of their books. Payment for a lost/damaged textbook must be receipted with the bookkeeper before a second textbook will be issued. If a lost textbook is found, the student will receive a refund.

Parents that want to purchase additional textbooks for personal use are encouraged to utilize online retailers and used bookstores. Be sure to use the textbook's ISBN number to ensure the purchase of the correct edition.

VISITORS: All visitors must check in through the security desk at the main entrance. Approved visitors will wear a visitor's badge bearing the name and picture of the visitor or a Chesapeake Public Schools' employee badge. Students should report any visitors who are not wearing badges to staff members or administrators. Do not open locked doors for others to enter.

WEBSITES

Great Bridge High School:

www.cpschools.com/GBH/

Chesapeake Public Schools:

www.cpschools.com

Athletic Calendar:

www.southeasterndistrictva.org

WITHDRAWING FROM SCHOOL: The counseling department will issue withdrawal forms to students only upon receipt of parental permission or administrative action. Students are encouraged to return the completed forms to the counseling office in advance (at least three days) of their withdrawal date.

SCHOOL MAP:



