

To: Hickory High School 2010/2011 Club/Group Sponsors:

Each year the PTSA gathers all the volunteer hours from March 15th to March 15th of the following year. Schools at each level are recognized for their accumulated hours. Hickory has won the last two years and we would like to keep the honor for another year. The PTSA needs your help in letting us know the volunteer hours for your group. Please take just a few minutes to complete this form. Give us your BEST estimate!!

Volunteer hours (**without monetary compensation**) are hours that benefit the school, students, staff and community.

** Did parents prepare, serve or donate food for meeting, banquets, fundraisers, or rehearsals? Did parents attend activities/meetings for the benefit of the students, club/group or school? Do parents/volunteers chaperone events? Did you ask for donated supplies during the year? If so, give it your best guess on the number of students/parents that sent in items. Each item would represent one hour due to shopping and driving to and from the store.

These hours count! Help us submit the most hours.

These volunteer hours reported are for the _____ club/group.

Here are some volunteer hours/items that should be reported:

Functions/Events/Meetings:

_____ Set up/Clean up

_____ Meals

_____ Uniforms/Costume, maintenance etc.

_____ Volunteer chaperones

Concessions Ticket Sales

_____ Fundraising Events

_____ Phone calls/organizing

_____ Video/Photos

_____ Medical volunteers

_____ Equipment delivery & return

_____ Donated items

All Other hours:

_____ Websites

_____ Donated items (ea, item = 1 hr)

_____ Club/Group party/banquet

_____ Other hours not noted

PLEASE, feel free to complete a form monthly and return all forms to the PTSA mailbox in the Main Office. The forms must be returned by March 20th. Thank you!!!

Cheryl Weimer, 482-6675 or weimer05@verizon.net

Volunteer Chair