

## *Rena B. Wright Primary School*

### *Parental Involvement Plan 2016~17*

The philosophy of Chesapeake Public Schools is that all students can learn and that the education of all students is a shared responsibility of the school and the parents. The school district encourages the involvement of all parents in the education of their children. The mission of **Rena B. Wright Primary School** is to develop good citizens and life long learners who meet and exceed academic standards by providing a solid foundation in a safe, nurturing environment where each student is encouraged to reach his/her potential supported by family and community. We will:

- continue to improve student achievement
- **encourage families to take a more active role in their child's education**
- provide staff development opportunities to increase student achievement
- develop school/community partnerships to meet student needs

Educators at **Rena B. Wright Primary School** believe the education of our children is a partnership between home, school, and child. All members of this partnership must fulfill their roles and responsibilities for students to be successful. **Parents are a key element in the success of children at school**, and we welcome parents as part of our learning team. With their involvement and support, students will always benefit.

Our 2016-17 school year theme is “**Explore a Universe of Learning at Rena B. Wright**”. Therefore, we are using rockets, spaceships, and planets to demonstrate that we are committed to learning and reaching success for all students! Together we hope to make every school year an exceptional one as parents, teachers, and administrators work together to lay a firm foundation for lifelong success.

**Rena B. Wright Primary** will put into operation programs, activities, and procedures for the involvement of parents. Those programs, activities, and procedures will be planned and operated with meaningful consultation from parents, administrators, and teachers (i.e., scheduled/planned “**Parent Involvement Literacy Nights**”, **WatchD.O.G.S.**, **Parent Teacher Association meetings and programs, parent-teacher conferences, parent surveys, parent workshops on how to assist their children academically, and school/classroom volunteer opportunities, etc.**) Additionally, working with our school division’s parent liaison, we will provide workshops for parents that focus on issues and topics that they select (via an interest survey). We will offer these workshops at various times which are convenient to all.

Research has shown that parental involvement affects the success and achievement of all students. Therefore, the **Rena B. Wright** home/school partnership involves parents, teachers, and administrators. All work together collaboratively in assessing, planning, designing, implementing and evaluating programs or activities.

The Chesapeake Public Schools Title I program supports active parental involvement and provides assistance to each Title I school, including **Rena B. Wright Primary**. The goal is for each identified student to increase his/her academic achievement in their regular classroom including both basic and more complex skills.

## **PART I. GENERAL EXPECTATIONS**

**Rena B. Wright Primary** agrees to implement the following statutory requirements:

- **Rena B. Wright Primary**, as part of the Chesapeake Public Schools, will put into operation programs, activities, and procedures for the involvement of parents in its school Part A programs which is consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation from parents of participating children. Consistent with section 1118, **Rena B. Wright Primary** will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- **Rena B. Wright Primary**, in corporation with the school division, will incorporate a parental involvement plan into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I Part A parental involvement requirements, **Rena B. Wright Primary** will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand. The LEP Tutor for **Rena B. Wright Primary School** will serve as the liaison for LEP parents. She will ensure that LEP parents are aware of division-wide and school-wide opportunities specifically designed for them. The special education department at **Rena B. Wright Primary** will provide information to parents printed in an understandable language.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school division will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- **Rena B. Wright Primary**, in corporation with the school division, will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for

parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- **Rena B. Wright Primary**, along with the school division, will be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) *that parents play an integral role in assisting their child's learning;*
- (B) *that parents are encouraged to be actively involved in their child's education at school;*
- (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) *the carrying out of other activities, such as those described in section 1118 of the ESEA;*
- (E) *that parents of children eligible for Title1 and LEP programs, Chesapeake Public Schools will inform all parents of how they can actively be involved in their children education.*

**PART II. DESCRIPTION OF HOW RENA B. WRIGHT PRIMARY WILL IMPLEMENT REQUIRED PARENTAL INVOLVEMENT PLAN COMPONENTS**

1. **Rena B. Wright Primary** will take the following actions to involve parents in the joint development of its parental involvement plan under section 1112 of the ESEA:
  - **Rena B. Wright Primary** will convene an annual opening Parent Teacher Association meeting/Open House the first month of each school year. The meeting will be held from 7:00 p.m. until 8:30 p.m.
  - Curriculum and assessment information, academic progress, school personnel information and involvement opportunities will be made available to all parents at the annual meeting.
  - Parent Handbooks will be distributed outlining important goals for the new school year. It includes general expectations for attendance, communication, the dress code, learning environment, academics, safety, behavior, and discipline as well as procedures.

2. **Rena B. Wright Primary** in corporation with Chesapeake Public Schools will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Title I Parent Advisory Council meetings will be open to all parents.
- Title I Parent Advisory Council will provide input to assist schools in modifying and updating School Improvement Plans.
- The Title I Parent Advisory Council will provide ongoing communication to others parents concerning the progress of the goals and objectives outlined in School Improvement Plans.
- **Rena B. Wright Primary** parents will be active participants on the School Improvement planning team and actions teams.

3. **Chesapeake Public Schools** will provide the following necessary coordination, technical assistance, and other support to assist **Rena B. Wright Primary** in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- **Rena B. Wright Primary** will receive a budget for parental involvement activities using Title I funds;
- At least one percent of Title I allocation will be used to carry out parental involvement activities;
- Chesapeake Public Schools will operate a Parent Resource Center that is located at one of the Title I schools;
- The Parent Resource Center will be open year-round with flexible hours to accommodate various parent work schedules;
- The center will host the Parent Advisory Council meetings.
- **Rena B. Wright Primary** parents will be informed about the Parent Resource Center location and all programs offered.

4. **Rena B. Wright Primary** along with **Chesapeake Public Schools** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs by:

- working collaboratively with the local *Head Start Program* (**Rena B. Wright Primary** hosts a spring school tour for local Head Start Program participants annually);
- involving parents of students in the **Rena B. Wright Primary** Parent Literacy Night events, PTA events, Parent Power-Up, and Watch D.O.G.S.
- monitoring parent participation in school-sponsored events, parent conferences, field trips, and volunteerism by using a parent involvement punch card system where parents earn points for attending and their student collects a reward

- informing **Rena B. Wright Primary** parents of workshops to be held at Title I schools and the Parent Resource Center – which will offer various times to accommodate parent schedules;
- offering Family Literacy Night activities and Parent Power-Up participation that will be funded with Title I Parental Involvement funds.
- encouraging parent participation in school and home relationship-building activities such as Family Fun Night, Family Movie Night, and Family Fitness and Health Fair Night

5. **Rena B. Wright Primary** in conjunction with **Chesapeake Public Schools** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plans.

- conduct a parent survey in May of each year in order to determine the level of participation and to identify barriers that have prevented participation;
- parent surveys will be school-based and available on paper;
- the **Rena B. Wright Primary** principal will use the parent survey as baseline data for the upcoming year and establish a parental involvement participation goal for the next school year;
- as part of the School Improvement Plan, **Rena B. Wright Primary** will develop and implement strategies to increase parental involvement based on survey data;
- the Title I Parent Advisory Council will be representative of the following stakeholders: economically disadvantaged, disabled, limited English proficiency, limited literacy, or any racial or ethnic minority background;
- the **Rena B. Wright Primary School** Improvement Plan will be developed with parents serving on the School Improvement planning team and action teams.

6. **Rena B. Wright Primary** will build the parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. **Rena B. Wright Primary** will provide assistance to parents in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
  - the State's student academic achievement standards,
  
  - the State and local academic assessments including alternate assessments,
  - the requirements of Part A,
  - how to monitor their child's progress, and
  - how to work with educators
  - understanding special education
1. **Rena B. Wright Primary** will establish dates on the school calendar for parent/teacher conferences;
  2. **Rena B. Wright Primary's** website and school messenger system will provide daily schedules, classwork, homework, school events, supply lists, and contact information ;
  3. the division's parental involvement plan will be available in each student handbook and on the division website;
  4. dates for interim reports and 9-week report cards will be included in the student handbook and on the division website;
  5. information regarding how to access division curriculum and state standards will be available on the school's website and on the division website;
  6. teachers, principals and Title I staff will be available to assist parents who do not have access to computers:
  7. **Rena B. Wright Primary's** principal will review established benchmarks for achieving state accreditation and will schedule the dates and times of these meetings so they are conducive to maximum parental participation.

B. **Rena B. Wright Primary** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- family Literacy Night activities planned by the principal and staff;
- holding at least three parent meetings per year;
- parenting skills workshops will be offered by the parent liaison and other educators during the course of the year;

- sponsoring the Parent Power-Up program where parents/guardians meet for evening workshop sessions spread out over the course of six to seven weeks to receive free, instructional materials and information to help their child at home.

C. **Rena B. Wright Primary** will educate its teachers and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- providing in-service training given by teachers, instructional specialists, and principals;
- giving reminder tips on how to keep parents on your team
- recommending staff development courses related to working with parents
- conducting annual workshops on supporting learning at home and making an academic transition;
- community outreach will be a component of the division's beginning teacher orientation program;

D. **Rena B. Wright Primary** will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and to the extent practicable, in a language the parents can understand:

- **Rena B. Wright Primary** will establish dates on the school calendar for parents/ teacher conferences. The school calendar will be available on the school's website and in the student handbook;
- upcoming programs and events will be listed weekly on the schools' website;
- school and individual teacher websites will provide daily; schedules, class work, home work, school events, supply lists, and contact information;
- the division's parental involvement plan will be available in each student handbook and on the division website;
- dates for interim reports and 9-week report cards will be included in the student handbook and on the division website;
- information regarding how to access division curriculum and state standards will be available in each student handbook and on the school and division website;
- information regarding school accreditation results will be available on the division and school website.

- the Peachjar software program will be adopted by the school division as a way to enhance electronic/digital communication. Flyers, school event information, and forms can be sent electronically to computer addresses and Smartphones using this system.

**PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT PLAN COMPONENTS**

**Rena B. Wright Primary** will arrange workshops, parent meetings and programs at various times to provide for parents' needs.

**PART IV. ADOPTION**

This School Parental Involvement Plan has been developed with the collaborative efforts of administrators, teachers, and parents of children participating in Title I, Part A programs. This plan was adopted on September 30, 2016.

***Adoption Committee:***

**Mrs. Brenda Hobbs, Principal**  
**Ms. Latrina Baldwin, Assistant Principal**  
**Ms. Aimee Lynch, PTA President and Parent**  
**Mrs. Rose Buma, PTA Vice-President and Parent**  
**Mrs. Darcy Myers, PTA Treasurer and Parent**  
**Mrs. Carlesha Cuffee, PTA Secretary and Parent**  
**Mrs. Denise Vaught, Community Liaison**  
**Ms. Mary Jarrad, Staff Representative**  
**Mrs. Michelle Prescott, School Health Advisor**