

**Chesapeake Public Schools
Educational Foundation
Instructional Grant Program
For Teachers 2010 - 2011**

The Chesapeake Public Schools Educational Foundation Instructional Grant Program awards individual grants up to \$1000.00 to help Chesapeake Public Schools teachers of all subjects to develop, plan, implement and evaluate innovative instructional strategies.

All Chesapeake Public Schools teachers are eligible to apply. The Chesapeake Public Schools Educational Foundation has a strong commitment to education in Chesapeake and values the contributions of teachers. We believe in our teachers and know that they have the expertise to develop innovative strategies/programs for the classroom to increase student learning.

Projects that will be considered:

Direct learning experience projects for classes of all grade levels will be considered. Projects should stress innovative approaches to teaching subject content, as well as creating hands-on opportunities for students. Practical learning outcomes and student assessments should be included in all project plans. ***All proposed projects should address the curriculum requirements. Teachers of non-core subjects (i.e. Fine Arts, CTE) should demonstrate a connection with their project and any related curriculums and/or SOL's.***

The grant guidelines are as follows:

1. Grant monies must be used to benefit Chesapeake Public School students.
2. Teachers may not subscribe or enter into any contract that will require any commitment outside the grant monies or time frame allotted.
3. Consideration for a request will be given only if the educator will be representing Chesapeake Public Schools in his /her endeavor
4. The CPSEF will not fund more than \$1000.00 for an Instructional Grant proposal.
5. All funded grants must be implemented within the 2010-2011 school year.
6. A teacher may only be a grant applicant on one (1) Instructional Classroom Grant.
7. Grants may not include the purchase of food or beverage.
8. Grantees are required to submit a final project report to the CPSEF Board. This report will include receipts for all expenditures using grant funds. Final report is due June 24, 2011.
9. Grant application must have Site Administrator's approval for processing.
10. All items purchased using Instructional Grant funds will remain the property of Chesapeake Public Schools.

Final project report will include:

- 1) A brief assessment of student outcomes and achievements, information on insights gained and how those insights will affect future teaching efforts, as well as opportunities for improvement and lessons learned.
- 2) A complete final accounting of all grant monies spent.
- 3) Final grant project report due to the CPSEF office by June 24, 2011.

Grant applications will be reviewed by the Foundation Grant Review Committee. To be considered, grant applications must be received no later than Friday, September 24, 2010.

Grant recipients will be notified no later than October 29, 2010.

Applications should be sent to:
Chesapeake Public Schools Educational Foundation
C/O Anna Helmer
School Administration Building
312 Cedar Road
Chesapeake, Virginia 23322

Instructional Grant Application

Applications must be submitted by Friday, September 24, 2010

Applications should be sent to:

Chesapeake Public Schools Educational Foundation

c/o Anna Helmer

School Administration Building

312 Cedar Road

Chesapeake, Virginia 23322

School Administrator Contact:

Applicant Name:

Applicant Email Address:

Position:

Work Telephone Number:

Others working with Grant Applicant:

Identify where the grant will be used (check the appropriate box):

- Individual Classroom Entire School Grade Level School Department
 School-wide District-wide

Total dollar amount requested on the Budget Request Form is:

Not to exceed \$1000.00

Identify the specific grade level/department/program the grant is designed for:

Identify the student population that will be directly impacted: Give any related data.

Identify the curriculum content area that will be impacted:

Give a brief overview of the grant in four sentences or less:

Instructional Grant Application

I. GOAL/OBJECTIVE: How does this grant relate to your schools and/or District's goal and objectives?

II. ASSESSMENT: Explain how the success of the grant will be determined.

III. NEED:

A. Why is the program needed? Present statistics and data that exemplify your specific need.

B. How is this need currently being addressed? How will the grant request better address the need?

V. PROJECT IMPLEMENTATION TIMELINE: Explain the program timeline for implementation.

VI. CREATIVITY: Describe how this program will enhance or create a stimulating or motivating learning environment for students.

VII. EXPENSES: Explain specifically how the grant money will be spent. (Attach purchase requisitions, if applicable)

Print Grant Applicant's Name Grant Applicant's Signature Date

Print Site Administrator's Name Site Administrator's Signature Date

Print Site Bookkeeper's Name Site Bookkeeper's Signature Date

FOR CPSEF USE ONLY

Approval by Instructional Director

Date

The grant application will not be processed without the Site Administrator's signature