

## INSTRUCTION

### SUBFUNCTION: OFFICE OF THE PRINCIPAL

#### PURPOSE:

The purpose of this subfunction is to fund the office of the principal which provides instructional leadership and management support for the day-to-day operation of the school.

#### CURRENT SERVICES MAINTAINED:

The services funded under this subfunction include the direct instructional and administrative leadership of each school:

- a. Instruction - supervision and evaluation of classroom instruction and guidance services; school-based staff development for teachers
- b. Health and safety of students - supervision of student activities (athletics, extracurricular and social events); day-to-day supervision of nursing, cafeteria, and transportation services
- b. Administration - fiscal management (internal accounts management and budget preparation), personnel management (supervision and evaluation of support personnel), and school plant management (operation of the physical plant)

#### CATEGORIES FUNDED:

The categories funded under this subfunction include personnel (principals, assistant principals, secretaries); fringe benefits (e.g., FICA, group hospitalization, VRS), purchased services (e.g., repair of office equipment); other charges (e.g., conference registrations and travel); materials and supplies; and replacement of and additions to equipment and furniture.

<b>FUNCTION 61</b>
<b>SUBFUNCTION 400 OFFICE OF THE PRINCIPAL</b>

OBJECT CODE		2000-2001 EXPENDITURES	2001-2002 BUDGET	2002-2003 BUDGET
112	Salaries-Principals	8,189,578	8,625,615	9,131,421
115	Salaries-Clerks	2,457,514	2,652,614	2,754,966
200	Fringe Benefits-Other	41,025	41,025	41,025
210	FICA Benefits	798,162	862,785	909,309
221	VRS Benefits	1,384,099	1,099,826	1,180,714
230	Group Hospitalization	964,276	910,617	1,227,185
240	Group Life Insurance	83,830	89,104	0
250	Tuition Assistance	7,872	8,550	8,550

300	Purchased Services	24,685	25,402	25,902
500	Other Charges	66,503	61,200	61,200
600	Materials and Supplies	10,728	12,000	12,500
810	Replacement-Equipment	75,154	0	0
81003	Replacement-Furniture	22,828	13,550	13,000
820	Additions-Equipment	35,825	40,704	32,838
82003	Additions-Furniture	23,666	25,000	25,550
	<b>TOTALS</b>	<b>14,185,745</b>	<b>14,467,992</b>	<b>15,424,160</b>