

Chesapeake Public Schools Educational Foundation
Instructional Grant Program
2017 - 2018
(Grant Applications Due by March 29, 2017)

The Chesapeake Public Schools Educational Foundation Instructional Grant Program awards individual grants up to \$1000.00 to help Chesapeake Public Schools teachers of all subjects to develop, plan, implement and evaluate innovative instructional strategies.

All Chesapeake Public Schools teachers are eligible to apply. The Chesapeake Public Schools Educational Foundation has a strong commitment to education in Chesapeake and values the contributions of teachers. We believe in our teachers and know that they have the expertise to develop innovative strategies and programs for the classroom to increase student learning.

Projects that will be considered:

Direct learning experience projects for classes of all grade levels will be considered. Projects should stress innovative approaches to teaching subject content, as well as creating hands-on opportunities for students. Practical learning outcomes and student assessments should be included in all project plans. *All proposed projects should address the curriculum requirements. Teachers of non-core subjects (i.e. Fine Arts, CTE) should demonstrate a connection with their project and any related curricula and/or Standards of Learning.*

The grant guidelines are as follows:

1. Grant monies must be used to benefit Chesapeake Public Schools students.
2. Teachers may not subscribe or enter into any contract that will require any commitment outside the grant monies or time frame allotted.
3. Consideration for a request will be given only if the educator will be representing Chesapeake Public Schools in his/her endeavor.
4. The CPSEF will not fund more than \$1000.00 for an Instructional Grant proposal.
5. All funded grants must be implemented within the 2017-2018 school year.
6. A teacher may only be a grant applicant on one (1) Instructional Classroom Grant.
7. Grants may not include the purchase of food or beverage.
8. Grantees are required to submit a final project report to the CPSEF Board. This report will include receipts for all expenditures using grant funds. Final report is due June 8, 2018.
9. Grant application must have Site Administrator's approval for processing.
10. All items purchased using Instructional Grant funds will remain the property of Chesapeake Public Schools and remain at the school the teacher was teaching at when the grant was presented.

Final project report will include:

- A brief assessment of student outcomes and achievements, information on insights gained and how those insights will affect future teaching efforts, as well as opportunities for improvement and lessons learned.
- A complete final accounting of all grant monies spent.
- Final grant project report due to the CPSEF office at the School Administration Building by June 8, 2018.

Grant applications will be reviewed by the Foundation Grant Review Committee
To be considered, grant applications must be received no later than:
March 29, 2017 (by 4:00 P.M.)

Grant recipients will be notified no later than June 9, 2017.

Applications should be sent to:
Chesapeake Public Schools Educational Foundation
C/O Andrea Vail
School Administration Building
312 Cedar Road
Chesapeake, VA 23322

Instructional Grant Application

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Applications must be submitted by:

March 29, 2017

Applications should be sent to:

Chesapeake Public Schools Educational Foundation

C/O Andrea Vail

School Administration Building

School Administrator Contact:

Applicant Name:

Applicant Email Address:

Position:

Work Telephone Number:

Others working with Grant Applicant:

Identify where the grant will be used (check the appropriate box):

- Individual Classroom Entire School Grade Level School Department
 School-Wide District-Wide

Total Dollar Amount requested on the Budget Request Form is: _____

(not to exceed \$1000.00)

Identify the specific grade level/department/program the grant is designed for:

Identify the student population that will be directly impacted: (Give any related data)

Identify the curriculum content area that will be impacted:

Give a brief overview of the grant in four sentences or less:

I. GOAL/OBJECTIVE: How does this grant relate to your school's and/or district's goal and objectives?

II. ASSESSMENT: Explain how the success of the grant will be determined.

III. NEED:

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Why is the program needed? Present statistics and data that support your specific need.

How is the need currently being addressed? How will the grant request better address the need?

IV. PROJECT IMPLEMENTATION TIMELINE: Explain the program timeline for implementation.

V. CREATIVITY: Describe how this program will enhance or create a stimulating or motivating learning environment for students.

VI. EXPENSES: Explain specifically how the grant money will be spent. (Attach purchase requisitions, if applicable)

Print Grant Applicant's Name	Grant Applicant's Signature	Date
Print Site Administrator's Name	Site Administrator's Signature	Date
Print Site Bookkeeper's Name	Site Bookkeeper's Signature	Date
FOR OFFICE USE ONLY		
Approval by Instructional Director		Date

The grant application will not be processed without all signatures.