

## Chesapeake Public Schools Title I Parental Involvement Plan

The philosophy of Chesapeake Public Schools is that all students can learn and that the education of all of its students is a shared responsibility between school and parents. The school district encourages the involvement of all parents in the education of their children. This involvement results in a partnership between Title I Programs and their respective schools.

Research has shown that parental involvement affects the success and achievement of all students. Therefore, home/school partnership involves parents, teachers, and administrators from each school of the Title I schools in assessing, planning, designing, implementing, and evaluating the Title I instructional program and all of its components.

In *School, Family, and Community Partnerships* (2002), Joyce Epstein, et.al, describes Keys to Successful Partnerships: 6 Types of Involvement. Each Title I school in Chesapeake is required to tie all Parent Involvement activities to one of more of these 6 keys.

### Keys to Successful Partnerships: 6 Types of Involvement

#### Type 1 - Parenting

Assist families with parenting skills and setting home conditions to support children as students. Also, assist school to better understand families.

#### Type 2 - Communicating

Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

#### Type 3 - Volunteering

Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

#### Type 4 - Learning at Home

Involve families with their children on homework and other curriculum-related activities and decisions.

#### Type 5 - Decision Making

Include families as participants in school decisions, and develop parent leaders and representatives.

#### Type 6 - Collaborating with the Community

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

The Chesapeake Public Schools Title I program will support active parental involvement and provide assistance to each Title I school in order that each identified student may be able to increase his/her academic achievement in their regular classroom in basic and more advanced skills.

## PART I - GENERAL EXPECTATIONS

- A. Chesapeake Public Schools agrees to implement the following statutory requirements:
1. Chesapeake Public Schools will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). These programs, activities and procedures will reflect information generated through valuable consultation with parents of participating children. Consistent with section 1118, Chesapeake Public Schools will work with its schools to ensure that the required school-level parental involvement plans meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
  2. Chesapeake Public Schools will incorporate this district-wide parental involvement plan into its LEA plan developed under section 1112 of the ESEA.
  3. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Chesapeake schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. Information and school reports required under section 1111 of the ESEA will be presented in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in an understandable and coherent manner.
  4. If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Chesapeake Public Schools will include any parent comments with the plan when the school district submits the plan to the State Department of Education.
  5. Chesapeake Public Schools will involve the parents of children served in Title I, Part A schools in decisions about how the 1% of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95% of the 1% reserved goes directly to the schools.
  6. Each school will submit to the Program Administrator for Federal Programs a spending proposal by October 30 of each school year for approval.

- B.** Chesapeake Public Schools will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –*

- 1. that parents play an integral role in assisting their child's learning;*
- 2. that parents are encouraged to be actively involved in their child's education at school;*
- 3. that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- 4. the carrying out of other activities, such as those described in section 1118 of the ESEA; and*
- 5. Chesapeake Public Schools will inform all parents of children eligible for Title I and Limited English Proficiency programs, of how they can actively be involved in their children education.*

## **PART II - DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT PLAN COMPONENTS**

- A.** Chesapeake Public Schools will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under section 1112 of the ESEA:
1. Each school will host an annual meeting during one of the first four months of each school year.
  2. Curriculum and assessment information will be made available to all parents at the annual meeting.
  3. Each Title I school will establish a Parent Advisory Council (PAC). One member of that PAC will serve on the Division Title I Parent Advisory Council which will meet annually.
  4. Meeting agendas and minutes for the monthly meetings will be available to parents.

- B.** Chesapeake Public Schools will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
1. Title I PAC meetings will be open to all parents.
  2. Title I PAC will provide input to assist schools in modifying and updating School Academic Improvement Plans.
  3. The Title I PAC will provide ongoing communication to parents concerning the progress of the goals and objectives outlined in School Improvement Plans.
- C.** Chesapeake Public Schools will provide the following assistance to Title I, Part A schools in planning and implementing effective parental involvement activities and strategies to improve student academic achievement and school performance:
1. Each Title I school will receive a budget for parental involvement activities using Title I funds.
  2. At least 1% of the Title I allocation will be used to carry out parental involvement activities.
  3. Chesapeake Public Schools will operate a Parent Resource Center. The center will be open year-round with flexible hours to accommodate parent work schedules.
- D.** Chesapeake Public Schools will coordinate and integrate parental involvement strategies in Part A with the following other programs by:
1. Working collaboratively with the local *Head Start and Chesapeake Preschool Initiative* ;
  2. Providing Kindergarten transition workshops in each Title I Kindergarten school to prepare families for Kindergarten;
  3. Providing workshops to be held at Title I schools, the Parent Resource Center, and in community centers at mutually convenient times; and
  4. Working collaboratively with Chesapeake City Office of Youth Services;
  5. Technology training for opportunities for parents and students.

- E. Chesapeake Public Schools will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers that hinder greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency and/or literacy, or are of any minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (with the input of parents) its parental involvement plan.
1. Schools will conduct a parent survey in May of each year to determine the level of participation and to identify barriers that have prevented participation.
  2. Parent surveys will be school-based and available on paper.
  3. Each building principal will use the parent survey as baseline data for the upcoming year to establish a parental involvement participation goal for the next school year.
  4. As part of the School Academic Improvement Plan, each school will develop and implement strategies to increase parental involvement based on survey data.
  5. The Title I PAC will be comprised of the following stakeholders: economically disadvantaged, disabled, limited English and/or literacy proficiency, or any minority background.
  6. The Title I PAC will work collaboratively with schools to develop the School Academic Improvement Plan.
- F. Chesapeake Public Schools will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities:
1. Chesapeake Public Schools will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district, as appropriate. Topics may include:
    - a. State academic, achievement, and graduation requirements and standards;
    - b. State, division, and school academic assessments including alternate assessments;
    - c. The requirements of Title I, Part A;
    - d. How to monitor their child's progress; and
    - e. How to work with in partnership with the school.

2. Chesapeake Public Schools will promote opportunities for parents to remain informed about student performance (Synergy®, agendas, progress reports, conferences, etc.)
  3. School and individual teacher websites will provide daily schedules, class work, homework, school events, supply lists, and contact information.
  4. The student handbook and division website shall include the division's parental involvement plan, dates for interim reports and 9-week report cards and information regarding how to access division curriculum and state standards. Parents will have daily electronic access to student grades via the division's Synergy® Grading System.
  5. Teachers, principals and Title I staff will be available to assist parents who do not have access to computers.
  6. Principals will schedule the dates and times of workshops so that they are conducive to maximum parental participation.
- G.** Chesapeake Public Schools will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement such as literacy training, and using technology, as appropriate, to foster parental involvement by:
1. Family Literacy Night and Math Night activities planned by the principal and their staff;
  2. Holding at least three parent meetings per year.
- H.** Chesapeake Public Schools will, with the assistance of its schools and parents, guide its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners. Implementing and coordinating parent programs and building ties between parents and schools will be fostered by:
1. Providing in-service training given by teachers, and principals;
  2. Conducting annual workshops on supporting learning at home and making an academic transition;

3. Providing community outreach training as a component of the beginning teacher orientation program.
- I. Chesapeake Public Schools will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, and public preschool and other programs. The school division will conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:
1. Providing support in planning and implementing parental involvement meetings;
  2. Working collaboratively with the local *Head Start Program*;
  3. Having schools develop their own summer reading program using available data regarding student performance and needs; and
  4. Offering workshops at the schools at various times to accommodate parent schedules.
- J. Chesapeake Public Schools will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
1. Chesapeake Public Schools will establish dates on the school calendar for parent/teacher conferences;
  2. School and individual teacher websites will provide daily schedules, class work, homework, school events, supply lists, and contact information;
  3. The student handbook and division website shall include the division's parental involvement plan, dates for interim reports and 9-week report cards and information regarding how to access division curriculum and state standards;
  4. Teachers, principals and Title I staff will be available to assist parents who do not have access to computers; and
  5. School accreditation ratings and AYP results will be available on the division website and at each individual Title I school.

### PART III - DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT PLAN COMPONENTS

A District Wide Parental Advisory Council has been established to provide advice on all matters related to parental involvement. Schoolwide and targeted assistance schools will arrange workshops, school meetings, and Title I meetings at various times to provide for parents' needs.

### PART IV - ADOPTION

This District Wide Parental Involvement Plan has been developed jointly with, and agreed upon by, with, parents of children participating in Title I, Part A programs, as evidenced by the minutes of the Parent Advisory Council meetings or sign-in sheets.

Last Updated:  
June 23, 2016