CALENDAR
TEN (10) MONTH CUSTODIANS
2016-2017

The following calendar applies to ten (10) month custodians only. All twelve (12) month custodians will adhere to the regular holiday calendar.

				Paid Working Days Per Month
2016 August	17 19 18 29	(W) (F) (Th) (M)	First Work Day – Report to Work (Work Hours 7:30-4:00) Non-Working Day-Four Day work week Beginning of the year meeting, 1:00 pm All employees return to regular hours	10
September	5	(M)	Non-Working Day – *Labor Day*	21
October				21
November	7 8 11 24-25	(M) (T) (F) (Th-F)	Non-Working Day – Teacher Work Day/In-Service Day Non-Working Day – Teacher Work Day/Presidential Election Non-Working Day – *Veterans Day* Non-Working Days – *Thanksgiving Holiday*	17
December	22-30	(M-F)	Non-Working Days - *Winter Break*	15
2017 January	2 16 30-31	(M) (M) (M)	Non-Working Day – Winter Break Non-Working Day – *Martin Luther King Jr* Non-Working Day – Teacher Work Day/In-Service Day	18
February	20	(M)	Non-Working Day – *Presidents' Day*	19
March				23
April	10-14	(M-F)	Non-Working Day – Spring Break	15
May	29	(M)	Non-Working Day – *Memorial Day*	22
June	16 22	(F) (Th)	**Working** Day – Teacher Work Day Work Hours: June 16-22, 7:30-4:00 End of the Year meeting, 1:00 pm (tentative) Last Work Day	16
			Total Paid Days	***197***

Note: *The above schedule is based on the implementation of the Four-Day Summer work week beginning June 23. In the event that CPS does not adopt the Four-Day work week schedule, the last workday for ten-month employees will be Friday, June 19.*

Note: If emergency closings become necessary, days will be made up according to the following schedule:

		Make Up Day	**Rescheduled Teacher Workday**	**Rescheduled In-Service Training**
Semester 1	1st Day	Banked		
	2nd Day	Banked		
	3rd Day	Monday, January 30, 2017	Waived	Waived
Semester 2	1st Day	Banked		
	2nd Day	Banked		
	3rd Day	Banked*** (optional-Superintendent's Discretion)	Waived	

Note: The above schedule is subject to change as required by inclement weather and/or unforeseen circumstances. All ten (10) month custodians are not required to report for work when either a Code Red or Code Yellow is designated. Code Green designation requires you to report to your work place. ***All (12) twelve month and ten (10) month employees will work their regular hours on Early Release Days for students.***