

2008–2009 PTA Reflections Program  
LOCAL, COUNCIL, AND DISTRICT/REGION PTA INFORMATION:  
FAQS AND THE JUDGING PROCESS  
Theme: “Wow!”

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*The national PTA office receives many inquiries about eligibility, specific arts areas, student information protection, and the judging process. The following information addresses these concerns.*

## Frequently Asked Questions

### **Participation**

***Who is eligible to participate?*** Participation in the Reflections Program is open to any student through a local PTA/PTSA in good standing. It is the responsibility of the local unit to determine each student's eligibility in the Reflections Program.

***Under what division should developmentally challenged students participate?*** PTA believes that each child with a disability should be provided a free and appropriate public education. Therefore, the Reflections Program at the national level does not have a special division for students with disabilities. The national PTA organization believes it is the right of parents to place their child in the Reflections Program grade division that best reflects the child's developmental age. However, guidelines for state and local Reflections Programs may vary. Check with your state PTA for its guidelines.

***May developmentally or physically challenged students receive help from a parent or teacher?*** Rules or policies regarding developmentally or physically challenged students are left up to the discretion of each state PTA and may be handled on a case-by-case basis.

### **Use of copyrighted material**

***May students use copyrighted material as a source for their artwork?*** Use of copyrighted material is not acceptable in any submission, with the following exceptions: Photographs, visual artworks, and films may include public places, well-known products, trademarks, or certain other copyrighted material as long as that copyrighted material is incidental to the subject matter of the piece and/or is a smaller element of a whole. The resulting work cannot try to establish an association between the student and the trademark/business/material, or influence the purchase/non-purchase of the trademarked good. Visual arts collages may include portions of existing copyrighted works, such as photographs, magazine clippings, Internet images, and type cut out of a newspaper, as long as those portions of copyrighted works are used to create a completely new and different work of art. A collage should be judged for its whole, not by its parts, and whether the resulting work stands as a creative, *original* work of art on its own. Dance choreography and film production entries may use copyrighted music. The title, composer, and performer of any music used must be credited and documented on the Student Entry Form.

***What should an arts chair do if it is discovered that a child has plagiarized an entry?*** Unfortunately, plagiarism is not uncommon. Plagiarized entries should be disqualified and returned to the student. If a plagiarized entry has already received an award, the arts chair needs to determine if the award (including award money, pins, certificates, etc.) should be returned. The arts chair and local unit will need to work with the student and the student's family to help the student understand the seriousness of copying someone else's work and claiming it as their own. School counselors or teachers might also be able to provide assistance in helping the student deal with the discovery and the consequences.

### **Literature**

***May a student use unacceptable language in an entry?*** The Reflections Program makes no restriction on content or subject in the literature area. Students who are submitting entries created in a school setting should be mindful of school and/or local or state PTA standards for writing. Judges should be reminded that entries are to be reviewed for creativity, artistic merit, and interpretation of the theme.

### **Musical composition**

***May students use notation software for creating musical composition scores?*** A student may use notation software. Imported MIDI files or files from other sources are not acceptable.

## **Photography**

***May students submit computer-manipulated photos?*** Images may be manipulated conventionally or digitally.

## **Visual arts**

***May students submit visual arts pieces generated on a computer?*** The national PTA organization accepts visual artworks created digitally.

## **Dance choreography**

***Does the choreographer (the student submitting the entry) have to be one of the performers?*** The choreography must be the work of one student and must demonstrate both creativity and interpretation of the theme. There may be up to three dancers. The choreographer need not be one of the dancers.

## **Film production**

***Does the student submitting the entry have to appear in the film?*** The student must be the director, screenwriter, and cameraperson. He or she does not have to appear in the film.

## **Display of Artworks**

***What student information can be displayed with artworks?*** When artwork is on display, label the back of the piece with only the student's name, school, and town. Do not have the Student Entry Form attached to the back of the artwork in a display setting. No one outside of PTA should have access to student information. Develop a system to easily match and reattach Student Entry Forms to artwork for returning to the student or sending on to the next judging level.

## **Judging Process**

### ***Finding Judges***

You may already have a judging system in place that works well for your program. However, if you are having difficulty recruiting qualified judges, here are some ideas of others to invite to participate:

- Art, literature, dance, film, journalism, and music educators or college/university professors
- Teachers from other schools participating in the Reflections Program
- Art museum directors, docents, curators, or historians
- Professional photographers and local artisans
- Local symphony orchestra or choral directors, musicians, conductors, or composers
- Local dance conservatories, dance studios, ballets, or theaters, arts advocacy organizations
- Local multimedia/video production companies
- Newspaper journalists, editors, or photographers, local television stations

Inviting professionals in the arts or influential community leaders to participate in Reflections Program judging increases the exposure of the PTA, its work, and the wonderful benefits students derive from participating in the arts. Remember to recognize judges in promotions and thank them for their participation. Some PTAs provide each judge with a small gift or certificate of appreciation.

### ***Blind Judging***

It is important to conduct *blind judging* where judges do not see the artists' names in situations or settings where judges may know a student or a work.

- Literature:*** Distribute photocopies of *only* the front side of each literature entry. However, send the *original* manuscript of each winning entry on to the next level of judging.
- Musical composition, dance choreography, and film production:*** For each arts area, prepare a CD or DVD of all the entries, as well as a list of the entries, using a code for the students' names. Include the grade division, title of work, playing time, and artist statement in the list of entries.
- Photography and visual arts:*** Cover the personal information attached to the artwork. Beyond the local PTA level, blind judging will need to occur only if there is a chance that the judges will recognize a student's entry. In most situations, judges at the council, regional, and state PTA levels should be able to use the original materials for judging.