

**MINUTES OF A MEETING OF THE SCHOOL BOARD  
CITY OF CHESAPEAKE, VIRGINIA  
May 22, 2017**

A meeting of the School Board of the City of Chesapeake, Virginia, was held on Monday, May 22, 2017, at 4:30 p.m. in the Board Room of the School Administration Building. Mr. C. Jeff Bunn, Chairman, presided.

**The Call to Order**

Mr. Bunn called the meeting to order. He welcomed visitors to the meeting and informed them that a printed agenda for the meeting was available.

**Roll Call**

Dr. Jean Infantino called the roll and recorded attendance as follows:

Present: Mrs. Christie New Craig, excused at 6:35 p.m.  
Mr. Thomas L. Mercer, Sr.  
Mr. Harry A. Murphy  
Mr. Louis J. Tayon, Jr.  
Mr. Michael J. Woods  
Mrs. Victoria L. Proffitt, Vice Chairman  
Mr. C. Jeff Bunn, Chairman

Excused: Mrs. Colleen C. Leary

Arrived at 4:37 p.m.: Mr. Samuel L. Boone, Jr.

Also present were Dr. James T. Roberts, Superintendent; Dr. Jacqueline C. Miller, Assistant Superintendent for Student Services; Dr. Anita B. James, Assistant Superintendent for Curriculum and Instruction; Ms. Victoria Lucente, Assistant Superintendent for Budget and Finance; Ms. J. Paige Stutz, Assistant Superintendent for Operations; Dr. Alan L. Vaughan, Assistant Superintendent for Human Resources and School Services; Dr. Jean A. Infantino, Executive Director of Administrative Services/Clerk of the Board; Mr. Robert J. Barry, Attorney; and Mrs. Brenda A. Turbeville, Deputy Clerk of the Board.

**Adoption of the Agenda**

Dr. Roberts had no amendments to the agenda, but said he would need a closed session for three pupil matters, three personnel appointments, and one real estate matter. Mr. Murphy moved to amend the agenda by moving items under Unfinished Business to precede Clerk's Items and to accept the agenda including the closed session. Mr. Woods seconded the motion, which passed with all members present voting in favor of the motion.

## **Closed Session**

Mr. Bunn asked Mr. Barry to prepare the language for the Board to go into closed session. Mr. Barry stated that the motion should read as follows:

“The Board should convene in closed session pursuant to Section 2.2-3711 of the Code of Virginia, for consideration of three pupil matters, three personnel matters, and one matter requiring consultation with legal counsel.”

Mr. Murphy moved that the Board go into closed session as provided in the Code of Virginia. The motion was seconded by Mrs. Proffitt and approved, with all Board members present voting yes.

## **Reconvene in Open Meeting**

The meeting reconvened in open session. Mrs. Proffitt moved the record show that the only items discussed in the closed meeting were those specifically cited in the motion to convene into closed session. Mr. Murphy seconded the motion, which passed with all Board members present voting in favor of the motion.

## **Items Resulting from Closed Session**

The Superintendent recommended the expulsion of Student #1 and Student #2 under the conditions discussed. Mr. Mercer moved to approve the recommendation, and the motion was seconded by Mrs. New Craig. The motion passed with all Board members present voting in favor of the motion, except Mr. Boone who abstained as he was unable to participate in closed session.

The Superintendent recommended the appointment of the following effective July 1, 2017.

1. **Mrs. Judith C. Thurston**, from principal, Oscar F. Smith Middle School, to human resources administrator.
2. **Mrs. Kinyatta B. Garrett**, from assistant principal, Oscar F. Smith High School, to principal, Oscar F. Smith Middle School.
3. **Mr. Brian G. Haughinberry**, from assistant principal, Grassfield High School, to principal, Deep Creek Middle School.

Mrs. New Craig moved to approve the recommended appointments. The motion was seconded by Mr. Tayon and passed with all Board members present voting in favor of the motion.

The Superintendent recommended approval of a 15 ft. easement off Cedar Road with Virginia Dominion Power for the underground feed for electrical service for portable classrooms located at Great Bridge Primary School. Mr. Murphy moved to approve the Superintendent's recommendation. The motion was seconded by Mr. Mercer and passed with all Board members present voting in favor of the motion.

## **Invocation**

Pastor Dalton Stoltz, Liberty Live – Greenbrier Campus Church, gave the invocation.

## **Pledge of Allegiance to the Flag**

Knyah Wilson, a fifth grader at Thurgood Marshall Elementary School, led the Pledge of Allegiance to the Flag.

## **Unfinished Business**

**School Board’s Proposed Operating, Categorical, and Special Funds Budgets, 2017-2018 – Final Action (Including Salary Scales for Pay and Classification Plan and Fee Schedules):** The Superintendent reviewed the 17/18 budget and all appropriations provided by City Council. City Council approved the total reversion of \$1,311,509 to the Operating Budget, which balanced the budget and allowed for additional items to be included. The additional revenue allowed for the implementation of full-day kindergarten at Western Branch Primary School, Norfolk Highlands Primary School, and Greenbrier Primary School as well as allowing the transfer of 22 kindergarten positions from Title I to the Operating Budget. Sixteen full-time employee positions were added to the budget to allow for student growth. Ten Special Education positions and some employee benefits previously funded by Title VIB were transferred into the Operating Budget. The Operating Budget also includes a 2.5% raise for full-time employees. Other items added to the Operating Budget included funding for VRS rate increases, coverage of health insurance contributions, and maintenance and repair of buses as well as the replacement of instructional equipment and furniture. After answering questions from Board members, the Superintendent recommended approval of the School Board’s Proposed Operating, Categorical, and Special Funds Budgets, 2017-2018. The motion was made by Mr. Mercer and seconded by Mr. Murphy. The motion passed with all School Board members present voting in favor of the motion.

Dr. Roberts updated the Board on employee benefits changes as well as the Pay and Classification Plan. The Superintendent recommended approval of the Pay and Classification Plan for 2017-2018. Mrs. New Craig moved for approval of the Superintendent’s recommendation. Mrs. Proffitt seconded the motion, which passed with all members present voting in favor of the motion.

The Superintendent recommended approval of the Fee Schedules and Building Use Fees for 2017-2018. Mr. Tayon moved to approve the Superintendent’s recommendation. The motion was seconded by Mrs. New Craig and passed with all members present voting in favor of the motion.

The Superintendent recommended the approval of a request to City Council for the re-appropriation of the 2016-2017 reversion if funds exist for a reversion. Mr. Mercer recommended approval of the Superintendent’s recommendation. The motion was

seconded by Mrs. Proffitt, and passed with all Board members present voting in favor of the motion.

In summary, Dr. Roberts presented a list of items that could not be included in the Operating Budget due to a lack of funding.

### **Clerk's Items**

Mr. Bunn recognized Delegate Jay A. Leftwich, former School Board Chair, who was in attendance.

**Special Recognition – Dr. John A. Bailey – National School Plant Manager of the Year:** Mr. Wayne B. Martin, Director of Student Services, introduced Dr. John A. Bailey, who was recently awarded the National School Plant Manager of the Year.

**Special Recognition – Chesapeake Spring Champions and Other Special Recognitions:** Mr. Martin then introduced twenty-seven students who had qualified as CMSL Chesapeake Champions or who had special achievements and accomplishments.

**Special Recognitions – Chesapeake Scholar Musicians:** Mr. Dave Kreiselman, Educational Representative for Music & Arts Corporation, and representing the National Association of Music Merchants recognized Chesapeake Public Schools as a national “2017 Best Community for Music Education.” Mr. Martin then introduced forty students who qualified as Chesapeake Scholar Musicians.

A list of all of the students and employees who were recognized is available through the Office of the Clerk of the Board.

**VSBA Conference on Education – July 18, 2017:** Dr. Infantino announced that the Virginia School Boards Association (VSBA) would hold its Annual VSBA Conference on Education on July 18, 2017, at the Richmond Marriott in Richmond, VA. Dr. Infantino asked for a show of hands of those Board members who would like to attend and a motion for approval. No Board members expressed an interest in attending.

### **Hearing of Citizens**

Shannon Steinmetz, 601 Volunteer Trail, Chesapeake, VA 23322, spoke regarding graduation.

### **New Business**

**Pupil Matter - Discipline Appeal:** Mr. Woods moved to uphold the decision of the Superintendent. The motion was seconded by Mr. Tayon, and passed with all Board members present voting in favor of the motion, except for Mr. Boone who abstained because he was unable to participate in closed session.

## **Consent Agenda**

The chairman requested approval of the consent agenda. Items included the following:

- A. Approval of the Minutes of the Previous Meeting
- B. Bids
- C. Department of Human Resources – Personnel Report

Mr. Murphy moved to approve the Consent Agenda and the motion was seconded by Mrs. Proffitt. The motion passed with all Board members present voting in favor of the motion.

## **Monthly Financial Report and Recommended End-of-year Transfers**

Ms. Lucente presented the interim financial report for expenditures and revenue through April 30, 2017. A shortfall in revenue of \$2.5 to \$3 million is expected.

The Superintendent recommended approval of the End-of-the-Year Budget Transfers, and the authorization of the transfer of up to \$5 million in budget transfers. Mr. Murphy moved to approve the recommendation. Mrs. Proffitt seconded the motion which passed with all Board members voting in favor of the motion.

## **Superintendent's Report**

**Announcements:** The Superintendent made the following announcements.

1. All schools and offices will be closed May 29, 2017, in observance of Memorial Day.
2. The 12<sup>th</sup> Annual Chesapeake Public Schools Educational Foundation Golf Tournament will be held June 20, 2017, at Cahoon Plantation.
3. The summer four-day work week schedule will begin the week of Monday, June 19, 2017.
4. Training with VSBA for School Board members is scheduled for June 28, 2017, at Grassfield High School from 9 a.m. to 2 p.m.

**2015-2016 Chesapeake Public Schools Audit:** Ms. Laura Harden, a manager with Cherry Bekeart, LLP, gave an overview of the 2015-2016 Chesapeake Public Schools Audited Financial Report. Ms. Harden stated the audit resulted in a clean opinion with no disagreements and no difficulties, and thanked staff for their assistance in completing this audit.

**Renaming of the Center for Science and Technology:** Mr. Richard S. Babb, Supervisor of Chesapeake Center for Science and Technology, reminded the Board that at its planning meeting earlier in the year, Dr. Shonda P. Pittman-Windham and Mr. Babb expressed an interest in having the name of the Chesapeake Center for Science and Technology changed.

At the School Board Planning meeting, Dr. Windham reminded the Board that prior to a name change, a public hearing would need to be held and that the name of the building should reflect the locality in which the building is located. Mr. Babb said reasons for changing the name include but are not limited to the Center no longer offering true science or technology training, no one uses the current name, the name is long and difficult, the name is misleading, and the need exists to promote a better image of the school. A survey was placed on the web site in recent weeks to gather public opinion. The overwhelming majority of participants supported the renaming of the building. The two most popular names are Chesapeake Career Academy and Chesapeake Career Center. A public hearing will be scheduled for the School Board meeting on June 12, 2017, with a final recommendation for a name being made at the School Board meeting on June 26, 2017.

**Graduation Ceremonies:** Dr. James asked Dr. Michelle K. Porter, Director of High School Curriculum and Instruction, to provide an overview of plans for graduation ceremonies. Mrs. Porter said graduation ceremonies for all seven high schools in Chesapeake would be held at the Ted Constance Convocation Center on the Campus of Old Dominion University. She then reviewed the schedule and other pertinent information. Each graduation ceremony may be viewed by video streaming enabling deployed parents to see their sons and daughters graduate. Information regarding graduation ceremonies is available at [www.cpschools.com](http://www.cpschools.com).

### **Board Member Items**

Mrs. Proffitt offered condolences and prayers to the families of the two Great Bridge High School students who were involved in a recent car accident.

Mr. Boone thanked all the kids for coming out to Edinburgh Chick-fil-A. He said he also visited Camelot Elementary School and spoke with students about SOL testing. Mr. Boone said he is praying for the families of the students at Great Bridge High School who were involved in the car accident.

### **Adjournment**

The meeting was adjourned at 7:07 p.m.

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Jean A. Infantino, Ed.D., Clerk

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C. Jeff Bunn, Chairman